

# FY24 FS Form 7600B CHECKLIST

<b>Order #:</b>		<b>MOD #:</b>				<b>DATE:</b>		
<b>TYPE:</b>	<b>DIRECT CITE</b>		<b>REIMBURSABLE</b>		<b>COMBO</b>		<b>REJECTION</b>	
<b>7600B Evaluator:</b>		<b>7600B Processor:</b>						
<b>DTIC has not processed your FSForm 7600B and is returning it for additional information as noted below.</b>								
7600B is legible and clearly states submitter's intent.								
7600B was received from the RA Sponsor or ACOR. Funding Agency executed FS Form 7600A (GT&C) with DTIC, number annotated below, which has been verified by the PAC.								
Clear breakout of funding for Labor, Travel, ODC (with Project Name) and CSDC.								
Block 3: Order Date must be the same or before than the last signature date from block 124/125.								
Block 4: Assisted Acquisition Indicator marked "Yes", then; Buyer and Seller Partner Information in Block 6-17 are complete/correct.								
Block 5: Performance Period, Beginning POA and Ending POA are complete.								
Block 17-19: Economy Act is stated on the document. / Block 32: Requesting agency address is valid and present.								
Block 44-50: Line and Schedule totals are the same. Cost and Amount blocks are in dollars.								
Block 59: Must be marked Severable.								
Block 72 - Schedule Funding Information: Buyer AID/BPOA/EPOA/Main (Account)/Sub (Account) are complete.								
Block 124 <b>and</b> 125: Valid signature and entry of contact information.								
		<b>Treasury Account Symbol (Department/BFY/Main Account/Sub-account/Limit).</b>						
		<b>Trading Partner Number: <u>BPN/DODAAC/DUNS</u> is identified on the 7600B.</b> Block 10 (Cost Center): Verify your agency's BPN/DODAAC/DUNS number and list it on the document.						
		<b>RMS Task Order (TO) number, funded (PWS) Task number, and Project name is cited.</b>						
		<b>FY24 0.40% Customer Shared Direct Cost (CSDC) calculation is correct.</b>						
<b>Additional Notes: Send 7600B and Checklist to DTIC.BELVOIR.RM.MBX.IAC-MIPR@MAIL.MIL</b> <b>Include your Agency Financial and Technical POCs on the document in block 123 <u>if not</u> 124 and 125 signees valid</b> <b>DTIC Financial POC: dtic.belvoir.rm.mbx.iac-mipr@mail.mil; DTIC Technical POC is your IAC COR/PMA.</b> <b>See <a href="https://dodiac.dtic.mil/resources/#templates">https://dodiac.dtic.mil/resources/#templates</a> for more detailed information.</b> <b>Evaluator will email to Budget office, Team lead and DTIC director.</b>								
<b>Additional Information:</b>		GT&C Number (if different than Order Number): CSDC On Order: Task Order On Order: Funds Expiration Date: Period Of Performance:						