

Interservice Support Agreements (DD Form 1144)

Please be advised that DTIC will not process any funding and the contract cannot be awarded until the Support Agreement (DD Form 1144) is complete.

Interservice support agreements are required when a DoD agency (such as DTIC) provides support and/or accepts funds from other agencies within the Department of Defense. According to the DoD Financial Management Regulations (FMR), the only two forms required for interservice transactions are the Support Agreement (DD Form 1144) and a Military Interdepartmental Purchase Request (MIPR) (DD Form 448). There should be one interservice support agreement on file per IAC delivery order (i.e. if an agency is funding two separate delivery orders, there should be two support agreements on file, one for each delivery order). The support agreement must contain the following information:

- The IAC name and contract number example: DSTAT HC1047-05-D-4000
- The RMS task order number and delivery order number example: DT-15-0103/DO# 0171
- The total funds required for the entire delivery order
- A statement acknowledging and agreeing to the DTIC Customer Shared Direct Cost (CSDC) rate (*FY19 Provisional Rate is 1%*)

The support agreement is used to document the determinations required by the Economy Act and to provide DTIC the documentation necessary to request reimbursable authority from the DoD Comptroller. It is a written estimate of the work to be accomplished and the provisions for paying for the work. It is not a funded order, and therefore does not obligate funds of the requiring activity (RA); it only provides the basis for the RA to issue funded orders for the task order (via MIPRs). Therefore, the amount listed on the support agreement must be equal to task order ceiling including CSDC for the entire period of performance of the task order.

For example, a task order with a 3 year period of performance and the estimated cost is \$1,000,000.00 then the support agreement must reflect a 3 year period of performance for \$1,000,000.00 plus the CSDC at the current percentage rate (*FY19 Provisional Rate is 1%*). DTIC cannot accept a support agreement for a partial amount or partial period of performance for a task order, (e.g. a 2 year period of performance for a total of \$500,000). If the RA is only willing to complete a support agreement for a partial amount or partial period of performance, then the PWS for the task order will need to be revised/ reduced accordingly so that the period of performance and value of the task order match that indicated on the support agreement.

DTIC signs the support agreement to certify that the work will be performed under the contract. Once the support agreement has been signed by both agencies, the RA can issue funds in the form of a MIPR. The MIPR is the obligating document issued by the RA. The amount on the MIPR is what will be obligated and placed on the contract, once

awarded; this amount may reflect only a portion of the total ceiling identified on the support agreement.

The support agreement satisfies DoD Financial Management Regulation (FMR) Volume 11A section 010204; which states “Orders must be supported by documented evidence of a formal offer and acceptance between the grantor and grantee of the order.”

RAs within DoD using IAC contract vehicles must complete and sign the support agreement. By signing the support agreement the RA is satisfying the requirements of the Economy Act statute by certifying:

- The task order represents a bona fide need of the RA;
- The RA has appropriate funding available for the task order; and
- It is more efficient for the RA to acquire the task order services through another federal agency rather than going directly to a commercial vendor

Please see DoD Financial Management Regulation, Volume 11A, Chapter 3, Paragraph 030303 for reference.